



STATE OF RHODE ISLAND

JUDICIAL PURCHASING OFFICE
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Addendum #1

DATE: 3/22/2022 RFP/LOI#: B2022008A1	Pre-Bid/Proposal Conference: Yes
Project Name: Judicial Website	Pre-Bid attendance mandatory: Yes
Opening Time & Date: 10:00a.m. March 28, 2022	Pre-Bid Date: 9:30a.m., March 2, 2022
Place: Purchasing Office, Rm 1014 670 New London Avenue Cranston, RI 02920	Pre-Bid Location: Judicial Record Center 5 Hill Street, Pawtucket, RI 02860

This addendum serves to provide answers to questions submitted by interested parties in response to Bid2022008.

Question: In the RFP Section 6.0 it states that submission of a proposal is acknowledgement and acceptance of the General Terms and Conditions of Purchase (Appendix C). Are we able to submit exceptions and have the ability to negotiate a mutually acceptable agreement post award?

Answer: General Terms and Conditions of Purchase are not negotiable.

Question: Are we able to incorporate resources from India in our pricing, or would you prefer that all resources are on-shore?

Answer: The Courts want all resources to be on-shore.

Question: Please confirm which languages will need to be available for translation?

Answer: Spanish, Portuguese (includes Cape Verdean Creole), Simplified Chinese (for Mandarin), French.

Question: What level of compliance will be acceptable for ADA review: A, AA, or AAA?

Answer: Level AA will be the acceptable standard.

Question: Do all PDFs need to also be ADA compliant?

Answer: PDFs should be ADA compliant or provided in an alternative text-based format (i.e. HTML or Rich Text Format (RFT)) as these text-based formats are the most compatible with assistive technologies.

- **Note: Courts will like a quote on converting the existing documents on the site in order to determine if this will be undertaken or we will only do conversions going forward**

Question: Describe what you want the success of this project to look like?

Answer: A website that is easy for users (public) to navigate and locate things easily. It will also be easily configurable so that the Courts can change and maintain materials on the site - content management.

Question: What are the top 3 things you look for in a service provider?

Answer: 1. Prompt response time to issues with the site.

2. Easy access to the Provider

3. Flexibility - ability to accommodate changes in our scope and requirement.

Question: Would prior intranet SharePoint Online implementations be considered for client references?

Answer: Yes. This will be helpful

Question: What are the number of pages that need to be redesigned?

Answer: All pages on the current Site and any pages necessary to render all existing functionalities on the pages

Question: What is the level of complexity on the pages (average) that need to be redesigned?

Answer: The average complexity level for the number of pages being converted is minimal.

Question: Will the RIJTC team be responsible for final audit to ensure all ADA checkpoints have been met, or is the vendor responsible?

Answer: Vendor to conduct an assessment to ensure all ADA checkpoints have been met followed by a review by RIJTC and Access to Justice Office.

Question: If written translation is required, as opposed to leveraging a translate plugin/tool, will RIJTC arrange the translator or is it the vendor's responsibility?

Answer: The Courts will provide the text for all pages that require translation